

Budget Impact Assessment - First Stage

1. Details of the budget proposal

Budget proposal description and summary: ENVT913 - Income generation for the provision of Environmental services including Environmental monitoring at Giants Grave, Japanese Knotweed treatment service, imposing charges for Housing Health and Safety Rating System inspections (HHSRS) Income target of £40,000
Service Area: General Environmental Health and Housing – Planning and Public Protection
Directorate: Environment

2. Does the budget proposal affect:

	Yes	No
Service users	✓	
Staff	✓	
Wider community	✓	
Internal administrative process only		✓

3. Does the budget proposal impact on people because of their:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/How might it impact?
Age		✓				
Disability		✓				
Gender Reassignment		✓				
Marriage/Civil Partnership		✓				
Pregnancy/Maternity		✓				
Race		✓				
Religion/Belief		✓				

Sex		✓				
Sexual orientation		✓				

4. Does the budget proposal impact on:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/ How might it impact?
People's opportunities to use the Welsh language		✓				
Treating the Welsh language no less favourably than English		✓				

5. Does the budget proposal embrace the sustainable development principle (5 ways of working):



	Yes	No	Details
Long term - how the budget proposal supports the long term well-being of people	✓		The services provided are added value services which seek to improve the monitoring of environmental pollution in the case of one of the services and in the case of another it seeks to treat the spread of invasive plant species in the form of Japanese Knotweed.
Integration - how the budget proposal impacts upon our wellbeing objectives	✓		The income generation activities will generate additional income which will be used to cross subsidise the statutory/regulatory functions the service delivers and thus enable the continued provision of that service.
Involvement - how people have been involved in developing the budget proposal	✓		The income generations ideas originated from the staff within the service.
Collaboration - how we have worked with other services/organisations to find shared sustainable solutions	✓		The staff within the wider service are promoting and marketing the availability of these services to the wider public via our other regulatory activities. For example, the availability of the Japanese knotweed treatment

			service is included on an information sheet which is dispatched with every planning decision notice.
Prevention - how the budget proposal will prevent problems occurring or getting worse	✓		The income generation activities are primarily aimed at reducing the risk of further cuts to our statutory functions, which have already been the subject of significant cuts.

6. Declaration - based on above assessment (tick as appropriate)

A full impact assessment (second stage) is not required	✓
Reasons for this conclusion	
The income generation activities which have already commenced are added value services which are resulting in improvements to the environmental quality of the authority, but are services which organisations/individuals can choose to use. ie it is not a mandatory service and associated cost.	

A full impact assessment (second stage) is required	
Reasons for this conclusion	
n/a	

	Name	Position	Signature	Date
Completed by	Mark Thomas	Environmental Health and Trading Standards Manager		08/11/18
Signed off by	Nicola Pearce	Head of Planning and Public Protection		08/11/18

